

NORCO COLLEGE SAFETY COMMITTEE
MEETING MINUTES Monday October 9, 2017

In attendance: Vanessa Acosta, Andy Aldasoro, Kasey Boyer, John Coverdale, Justin Czerniak (Co-chair), Monica Esqueda, Richard Henry (Co-chair), Daren Koch, Lisa McAllister, Shirley McGraw, Miriam Carrillo, Chris Poole, James Reese, Monique Rodriguez (Recorder)

Topic 1: Call to Order/Welcome – Main Speakers: Justin Czerniak
Call to order at 10:00 am. Welcome.

Topic 2: Previous meeting minutes – Main Speakers: Justin Czerniak
Approval of the September 11, 2017 Meeting Minutes
Motion: Justin Czerniak
2nd: Chris Poole
Approved with majority of l's

Topic 3: Committee Members list– Main Speakers: Justin Czerniak
Contributing Speakers: Andy Aldasoro, Stephen Park, Stanley Tyler, Paul VanHulle

Who is on the committee, members lists, update the website. Norms and general housekeeping.

Topic 3: Active Aslant/Soft target – Main Speakers: Sgt. Henry
Contributing Speakers: Andy Aldasoro, Monica Esqueda, Lisa, McAllister

In the Wake of the Las Vegas shooting the conversation came up about a similar incident in the RCCD. Norco College does not offer a high enough vantage point for a copycat active shooter event. Sgt. Henry talked about the weapons available for the Police here at campus, and the steps that could be taken during events to prevent/mitigate such a copycat active shooter event. The conversation also talked about classroom locks and the lock block device.

Topic 4: Stop the bleed training – Main Speakers: Monica Esqueda
Contributing Speakers: Lisa, McAllister, Richard Henry

The District office is having a 30 minute training in two 2 weeks if anyone is interested please contact Monica. Additionally, Lisa is working to have training here at Norco College about once a month starting perhaps in November

Topic 5: Targeted Violence Class which discusses active shooter – Main Speakers: Monica Esqueda
Contributing Speakers: Justin Czerniak

Monica wanted everyone to know that we have many free online class through Target Solutions that are available to everyone. One of these classes covers Targeted Violence which discusses active shooter.

Topic 6: Expand campus assessment - Main Speakers: Sgt. Henry
Contributing Speakers: Justin Czerniak, Chris Poole

As we look into the future we are going back and revisit the last campus risk assessment that was performed and expand and revise it to address update and cover additional risk items. More to come on this in the future.

Topic 7: Safety Committee Name revisit – Main Speakers: Justin Czerniak
Contributing Speakers: Chris Poole, Lisa McAllister

After finding out more about Norco Colleges accreditation and existing committee structure we are going to change the name back to Safety Committee. We still run the risk of an OSHA fine due to the IIPP rules, we can mitigate that by adding some items to the committee meetings like safety walks and the like. Chris and Lisa brought up that the committee used to preform safety walks, and we should plan in the 2018 year.

Topic 8: Safety concerns brought forward – Main Speakers: Chris Poole
Contributing Speakers: Lisa McAllister, Justin Czerniak, Richard Henry, Miriam Carrillo, James Reese

A safety concern was brought forward to look at adding a crosswalk from the corner of the Library building to the West end Quad. There are a number of people cutting through the parking lot and not using the existing sidewalk because you have to go the longer way around. The conversation also covered directional signage and wayfinding.

Topic 9: IIPP compliance program follow up – Main Speakers: Justin Czerniak
Contributing Speakers: N/A

Justin reported that the IIPP would be added to the IFPC agenda hopefully for tomorrow's meeting.

Topic 10: First-Aid Kits – Main Speakers: Justin Czerniak
Contributing Speakers: Andy Aldasoro, John Coverdale, Richard Henry, Daren Koch, Lisa McAllister, Shirley McGraw, Miriam Carrillo, Chris Poole, James Reese

OSHA requires us to have First-Aid kits. Justin is working on trying to purchase the first 20 First-Aid cabinets/kits. Ideal places would be breakrooms, shops, labs, etc. questions were brought up about the cost of the cabinets, restocking, and replacing existing kits if any. It was also brought up that we will make sure any ingestible items (aspirin and the like) will be removed from the local classroom/lab cabinets to promote the proper path for student via the health center. We will also add signage to the first aid kits to call Medcore to help document and report any work place related injuries. It was suggested that we bring in Cintas to make a presentation and answer any questions. Cintas is scheduled to attend the next meeting.

Topic 11: The Great Shakeout – Main Speakers: Justin Czerniak
Contributing Speakers: Monica Esqueda

The Great Shakeout is scheduled for 10/19/17 at 10:19 am. A Rave alert will be going out "ALERT TEST. Great Shakeout 2017. Drop, cover, and hold on at your desk/workstation. Remain there for a period of 60 seconds and then resume normal activities." This will be a voluntary drill with no follow up or evacuations planned.

Topic 12: Date and time of next and future meetings – Main Speakers: Justin Czerniak

Contributing Speakers: Vanessa Acosta, Kasey Boyer, John Coverdale, Richard Henry, Daren Koch, Shirley McGraw, Miriam Carrillo, Chris Poole

It was agreed that we will put out a poll about changing the meeting day and time and what works best for everyone, knowing that there is not going to be a perfect or even a best time for everyone as schedules change every semester. Vanessa and Justin are working on the poll, more to come.

Topic 13: New Business / Other Items – Main Speakers: Justin Czerniak

Chris Poole – Lighting in the Library 2nd floor hall/staircase. It is dark and should be looked at

Meeting Concluded