



Credit Card Authorization Form

Daly City Building Division
333 90th St, Daly City, CA 94015
Ph: 650-991-8061 / Fax: 650-991-8070
Email: buildingdivision@dalycity.org / www.dalycity.org

| Payment Authorization | Receipt Required? |
|---|---|
| I am authorizing payment for: <input type="checkbox"/> 3R Report <input type="checkbox"/> New Permit Application <input type="checkbox"/> Plan or Permit Renewal <input type="checkbox"/> Other: | I will require a receipt: <input type="checkbox"/> Yes <input type="checkbox"/> No |

| Credit Card Information | |
|--|------------------|
| Only Visa and MasterCard credit card payments are accepted. <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa | |
| Company Name: | Phone Number |
| Cardholder Name (as shown on the card): | |
| Address: | |
| Card Number: | |
| CVV (3-digit code): | Expiration Date: |

| Employee Authorization | |
|---|------------|
| The following employees have my permission to use the above credit card(s) to pay building department fees in the name of my company. | |
| Employee Name: | Signature: |
| Employee Name: | Signature: |

| Cardholder Authorization | |
|---|-------|
| The undersigned gives the City of Daly City permission to accept a facsimile of any of the above signatures on a faxed application or reactivation/renewal in lieu of an in-person signature at our office. I hereby certify that I will comply with all declarations and agreements on the faxed permit application. | |
| Cardholder Name: | |
| Signature: | Date: |